

Amerequip Vendor Routing Guide

Eff. 11/04/2024 - AMC

Mode of Shipment	Threshold	Carrier	Account #	Payment Terms
Parcel/ Small Package	75# or less	UPS Ground	53408X	Collect to Amerequip
LTL (Less than Truckload) – Including 3 rd Party	17 linear feet or less; 19,999 # or less	Evans Transportation	See “Pickup Scheduling” Below	Collect; See “BOL & Billing Information” Below
Truckload	Greater than 17 linear feet; 20,000# or more	Evans Transportation	See “Pickup Scheduling” Below	Collect; See “BOL & Billing Information” Below
Expedite/ Next Day Air	Requested by Amerequip	Contact Amerequip; See “Expedites” Below		

FAILURE TO FOLLOW THIS PROCESS WILL RESULT IN BACK CHARGES

PICKUP SCHEDULING:

Online portal: <https://ship.evanstrans.com/v/amerequip>

Alternatively, pickup requests & questions can be sent to: Amerequip@EVANSTrans.com

Required information: Pickup address and hours; delivery address; lift count; total weight; lift dimensions; PO number; commodity; hazmat – yes or no; freight class or NMFC if available

First choice carrier (top of list) should always be chosen. If second choice carrier is used, include a note with the reason.

BOL & BILLING INFORMATION:

Through the online portal, Evans Transportation Services, Inc. will provide a BOL for all shipments where Amerequip is responsible for the freight charges. If you do not utilize the Evans BOL, please indicate **Collect** payment terms and the billing information on the BOL must read:

Amerequip c/o Evans Transportation Services, Inc.

440 Wells Street, Suite 200

Delafield, WI 53018

EXPEDITES:

Expedited shipments and UPS Next Day Air shipments must be approved by Amerequip. Please contact your Amerequip Representative for UPS Next Day Air approval.

Please contact both your Amerequip Representative and Logistics (aczoschke@amerequip.com) to set up LTL Expedite shipment.

NOTES:

- Individual pallets or crating being shipped to Amerequip must weigh 2000 pounds or less whenever possible. 36” pallet length is preferred.
- Do not use UPS for hundredweight shipments. Refer to “Pickup Scheduling”. Do not select 3rd Party for Payment Terms.
- Shipments must be properly packaged to arrive without damage.
- If you have any additional questions, please reach out to your respective Amerequip Representative or Logistics (aczoschke@amerequip.com).